

# OA Relocation Needs Summary

Agent	Move Counselor:	Phone #:	Fax #:
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<b>Contact Info:</b>	<b>Client Name:</b>	<b>Addresses</b>
	<b>First:</b>	
	<b>Last:</b>	
	<b>Spouse Name:</b>	
	<b>First:</b>	
	<b>Last:</b>	
	<b>Contact Numbers / E-Mail:</b>	
	<b>Home:</b>	
	<b>Work:</b>	
	<b>Cell:</b>	
<b>Fax:</b>		
<b>E-Mail:</b>		

<b>Exceptional:</b>	<b>Extraordinary Pieces:</b>	<b>Origin:</b>	<b>Destination:</b>	<b>Challenges:</b>	
	<b>Largest/Heaviest:</b>	<b>Long Carries:</b> <span style="float: right;">ft</span>	<b>Stair Carries:</b> <span style="float: right;">qty</span>		
	<b>Bulkiest (see Cube Sheet):</b>	<b>Shuttle:</b> Yes: <input type="checkbox"/> No: <input type="checkbox"/>	<b>Elevators:</b> Yes: <input type="checkbox"/> No: <input type="checkbox"/>		<b>Elevator Reservation:</b>
	<b>Crating (see Cube Sheet):</b>	<b>Road Restrictions:</b>			
	<b>Most Precious:</b>				

<b>3<sup>rd</sup> Party:</b>	<b>Item to be serviced:</b>	<b>Services needed:</b>

<b>Auto's Moving? Yes: <input type="checkbox"/> No: <input type="checkbox"/></b>	<small>** Make/Model/Year Additional Instructions Section</small>
<b>Storage</b>	<b>YES NO</b>
<b>Does your move require Storage?</b>	<input type="checkbox"/> <input type="checkbox"/>
<b>Do you Understand?</b>	<b>YES NO</b>
<b>a. High Value Inventory</b>	<input type="checkbox"/> <input type="checkbox"/>
<b>b. Your Rights &amp; Responsibilities</b>	<input type="checkbox"/> <input type="checkbox"/>
<b>c. Ready to Move Pamphlet</b>	<input type="checkbox"/> <input type="checkbox"/>

<b>Additional Instructions:</b>	<small>** Auto(s): Make / Model / Year</small>

- Suburban Moving & Storage**  
 Lisle, IL 60532  
 T: 800.323.1898  
 T: 630.971.1000  
 F: 630.971.6647
  - Wherley Moving & Storage**  
 East Grand Forks, MN 56721  
 T: 800.999.4294  
 T: 218.773.1173  
 F: 218.773.8932
  - Wherley Moving & Storage**  
 Marshall, MN 56258  
 T: 800.222.8430  
 T: 507.532.2288  
 F: 507.532.7593
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- Wherley Moving & Storage**  
 Cannon Falls, MN 55009  
 T: 800.657.4746  
 T: 507.263.4255  
 F: 507.263.0643

Customer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_